

DRAFT Minutes of the meeting of the Governors of Woolsery Primary School held on 14th February 2019 at 6.30pm

Reference	Item	Action
1.14.2.19	<p>Governors in attendance Tracy, Di, Sue K, Matt, Adam Others in attendance Sue Miles attended as clerk Apologies for absence Ben Trevor, Steve Pennington James Cann</p>	
2.14.2.19	<p>Declarations of interest None</p>	
3.14.2.19	<p>Confirm minutes of the 17th January 2019 Minutes confirmed as a true and correct record of the meeting. Signed by Chair Matters arising Pupil tracker - Adam contacted Capita but they directed him to Devon County Council. Adam will contact DCC. Letters for 90% attendance- all apart from 1 child attendance increasing. EWO came out to school on Tuesday and will be visiting several families. Our attendance rate is 94.5% Governors resolved to move into Part 2 SEN Governors resolved to move back into Part 1</p> <p>Kelly Dobson has been appointed as Sasha's replacement. News on fence: Emily has asked for the people who we would use. Sue M provided her with our contractor's details. Sue M will keep in touch with Emily re progress.</p> <p>Sue Kersey reported on her DLE visit to Instow.</p> <p>Year groups causing concern, this year's Year 6. They've had a difficult journey throughout the school. Year 5 has high level of SEN. Bulk of these are doing well.</p>	
4.14.2.19	<p>Correspondence Spring checklist.</p>	
5.14.2.19	<p>Update on SEIP 2018-2019 SEIP progress report. Matt has taken objectives out, and replace it with commentary. Somerset Literacy Meetings, ACCT members coming to meetings so we have our own network now, which</p>	

	<p>means Sue K doesn't have to go to Ashburton for meetings. Matt asked if St. Helen's East the Water and Westcroft schools be invited.</p> <p>Connective Model in Maths - ensures that all types of learners can access the theory of what they are learning.</p> <p>Monitoring Maths provision - staff are going to Carolyn for support.</p> <p>Developing Reasoning in Maths Course - very good reports from Carolyn and Carl.</p> <p>Personal Development, Behaviour and Welfare</p> <p>We have a lot of SEN children with Autism in the school. They all come with different challenges and behaviour. It has taken a while to get to know the children. Still looking at ways to tell the story of these high needs children. We need to develop case studies/portfolios of how they have progressed through the school. Concern that cannabis use in the 13 - 18 age group is an increasing concern.</p> <p>We are looking at primary drugs awareness in PSHE. Tracy suggested asking Sarah Prutch.</p> <p>Di asked if there was anyone at the secondary schools that could help?</p>	
<p>6.14.2.19</p>	<p>Report from Di Bennett and Sue Kersey (6th February)</p> <p>Di reported had a good look at English books, and the books are the window to teaching and learning, which is why what isn't in the books is important. Consistency falls down, some classes are putting objectives in, others aren't. Marking, some have lots of marking, some don't. There needs to be non-negotiables of what is expected.</p> <p>Adam: is this more lesson based, or is homework included?</p> <p>Some of the work is being done, eg, wall displays, white boards etc. Matt has said that Ofsted will no longer look at in-school data, they will be focussing on progress through books. Di said concern is that Ofsted will see good progress in some classes but not across the board. Sue has been given time to meet with teachers to discuss what they are doing well, and what needs improving. Matt explained that 1/2hr of every staff meeting is a book trawl. Sue will ask teachers what child's books she wants to see.</p> <p>Q. Adam: What is the Purple pen?</p> <p>A. Sue explained teacher marks is with green pen, purple pen is for the child to look at improving their work.</p> <p>Q.Adam asked is it almost like getting a child to</p>	

	<p>learn what quality is? A.Di said it means that teachers need to be a bit more questioning in their marking. Somerset literacy in on the 4th April. Joint planning with all the teachers, not just Alminstone. It is a change from the very structured literacy hour, and a lot of the teachers haven't been used to teaching in a less structured way. Matt thanked Di, and said feedback will be extremely useful. Di said the same standard should be expected in all books, such as English, Maths, Science and Topic. May have to think differently when Ofsted produce their final report on what they will be looking at next, and how they will find the evidence. James arrived 7.15pm</p>	
<p>7.14.2.19</p>	<p>Discussion on Swimming This was asked to be put on the agenda from last meeting when costs were being discussed. Matt had 40 responses to the parent questionnaire on swimming. Q.Di - where do you swim. A.Northam, because the Bridge Trust assist with costs. Bideford Bridge Trust used to fully fund swimming, but since PE funding they have cut grant to 70%. They also no longer recognise rural isolation, so Woolsery and Hartland get the same per head as Bideford and Northam Schools. Q.Adam asked what would be the situation of the school if the school put 2 activities on at the same time - e.g. 1 swimming and 1 in school activity. A.We do not have sufficient members of staff for this to be an option. Q.Di: Do we have the option to use the minibus from Atlantic Academy. James is looking into this. Q.Adam asked what percentage don't pay. 25% Sue M explained that this year, our grant from Bideford Bridge Trust was substantially less this year. Q.James asked if we could go with Hartland. A. No, pool will only allow 1 school at a time. Safeguarding reasons etc.</p> <p>Tracy will investigate possibility of using Gallantry Bower pool. DCC minibus driver training would be required if we were able to use Atlantic Academy minibuses to get the children there. Sue M to investigate possibility of getting a 2nd member</p>	<p>Tracy will investigate possibility of using it. Sue Miles to</p>

	<p>of staff trained in the Swim 100 programme so that our staff could lead swimming lessons at another pool. James to investigate minibus usage from Atlantic Academy. Di said her husband might drive a minibus. Q.James: could he explore the possibility of having a community bus that is shared with the football club etc. Matt said for James to talk to Poppy Harrop.</p>	<p>investigate training</p> <p>James</p>
8.14.2.19	<p>Behaviour Policy Behaviour policy was written a long time ago. Update rewards to read: Headteacher awards 2 certificates from each class. This will make sure that every child will get a reward during the term. Merits for family group with an end of half term reward. Matt will draft and bring to next meeting.</p>	<p>Matt and Staff</p>
9.14.2.19	<p>Safeguarding (any issues) None to report</p>	
10.14.2.19	<p>Business brought forward by direction of chair James declared interest in scouts hire contract. Our policy at the moment is based on ad hoc lettings, not block bookings. Bernard has asked for hall, library, toilets and playground. He's also asked for possibility of using the yurt, field and forest school area. £15 per session which will be reviewed in 6 months. Beavers Weds 5.00pm - 6pm Cubs 6.30- Scouts - another night</p> <p>Issue keys and alarm codes to leaders.</p> <p>Response to email from Adam to Tracy: Parking issues: brought up in newsletter for enough people to man bottom gate. We do not have enough staff, and has not been used for at least 20 years as an entrance.</p> <p>Ask DCC to put double yellow lines on junction at bottom of Old Market Drive.</p> <p>Website: Matt said he will update governors website. Clubs cancelled on website: stay with email & text service.</p>	<p>Sue M to write to DCC & copy to parish council</p>

	<p>Sweets given out at end of day: not a strategic decision. Outside time: Sunflowers and Reception: Issue with preschool is that there is an issue with algae on the preschool rubber play surface outside. Simon is going to clear this during half term as chemicals need to be left on for a day before being washed off. We fully support outdoor education as we utilise the outdoors as much as we can to support children's learning.</p> <p>Meeting Dates 25th April - Resources base meeting 6.30pm Set further dates at next meeting.</p>	All
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Signed: _____

Date: _____