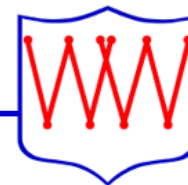


Woolsery Primary School

Serving the villages of Woolsery, Clovelly and Bucks

Woolsery,
Bideford,
Devon
EX39 5QS

Headteacher: Matt Cole
admin@woolsery.devon.sch.uk
☎01237 431307



"Learning at the Heart of the Community"

12th September 19

Dear Governor,

I have to invite you to the meeting of the full governing body on Tuesday 24th September at 6.00pm. Please can you let me know before the meeting if you are unable to attend.

Reference	Agenda Item	Preparation Notes & Meeting Aims	Lead	Time
1	Welcome & Apologies for Absence	Agree if apologies are to be sanctioned	Chair	18.00
2	Revisit Declarations of Interest	Conflict of Interest	Chair	18.05
3	Election of Chair and Vice-Chair Staff Governor	Statutory item Minute SK staff governor	Clerk	18.10
4	Confirm minutes of the 11 th July	Confirm Minutes and update on items not covered elsewhere in the agenda	Chair	18.15
5	Foundation Governor	Nominations for Trustees of ACCT to approve	Chair	18.20
6	Parent Governor	Nominations for parent governor	Chair	18.25
7	Correspondence	See list	Chair	18.30
8	School Improvement Plan	Approve school improvement plan for 19-20	Matt Cole	18.35
9	Update on English Monitoring	Update on how meeting went with staff and book scrutiny by Governors 13 th Sept 19	Sue Kersey and Sarah Broom	18.55
11	Update on Mathematics	Report on Staff Training from Ruth Trundle	Matt Cole/Sue Kersey	19.10



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		and new Maths Mastery course		
12	Safeguarding	Report from MC on any safeguarding issues and update of staff training KCSiE	Matt Cole	19.30
13	Policies for Review	SEND Complaints	Chair	19.50
14	H&S	Play area Update from SM re H&S premises and fire log	SM	19.55
15	Scout Group	Update from Tracy	Chair	20.00
16	Kitchen Assistant Interview	Governor required	SM	

