

Minutes of the meeting held on Thursday 3rd September 2020 at 7.30pm

Reference	Item	Action
1.3.9.2020	<p>Attendance Tracy Buckley, Di Bennett, Siobhan Brennan, Sarah Broom, Matt Cole, Sue Kersey, Ben Trevor Apologies: James Cann Kathryn Bass did not attend</p>	
2.3.9.2020	<p>Risk Assessment for Full Opening on the 7th September 2020</p> <p>Matt took governors through the latest risk assessment. Not a lot different to the risk assessment agreed by governors in June, apart from organisational changes due to number of children in school.</p> <p>Drop off times - these have been led by age of children. Sunflowers has been dictated to by the paid sessions in the preschool contract with parents.</p> <p>Haven't heard from school transport, so assume they will be running from Monday.</p> <p>Matt is really worried that not allowing parents on site will change the dynamics of the school, however these are the guidelines to ensure social distancing and integrity of the class bubbles.</p> <p>All signage and markers for distancing are in place.</p> <p>Classrooms - children are not seated in rows as it was not possible to accommodate the children like this. No child is sitting face to face with another child within 1 metre.</p> <p>Corridor between library and Cranford class is now blocked off to ensure separate areas for small group working in the library.</p> <p>Car park will be used as a playground from Monday, so no parking on site.</p> <p>There are no cones on the school field as they tended to blow about during the summer term, and will obviously a lot worse during the winter months. Teachers will be responsible for their own demarcated area.</p> <p>Play equipment may be used by classes during the school day, but must be cleaned</p>	

	<p>after use. It will not be open to the public out of school time.</p> <p>Assemblies: At the moment Matt and Staff are trying to find a format that will work, as guidelines state no more than 1 class at a time, so no physical whole school assembly. Looking at using Zoom for whole school assemblies on a Friday for celebrating achievements.</p> <p>Clergy expressed an interest before we broke up of holding zoom assembly.</p> <p>No family groups as children unable to move between bubbles.</p> <p>Breaktimes and lunchtimes - Sunflowers and Cranford have their own areas.</p> <p>This will leave 2 classes to each playground - therefore break and lunch times staggered.</p> <p>Additional staffing costs will be covered by catch up grant funding. Teachers have to deliver catch up lessons, not teaching assistants.</p> <p>Younger children will have an extra playtime in the afternoons due to the length of their days.</p> <p>All lunches will be eaten in classrooms, other than Ashmansworthy who will eat last, and in the school hall. It is not practicable for them to carry their lunches from the hall up to Ashmansworthy classroom.</p> <p>At present no extra-curricular clubs as there isn't the capacity at the moment. We can however, have ARC in to deliver tennis lessons.</p> <p>Matt will be on Old Market Drive to implement a school crossing patrol as all children Yr4 and up should not be brought into school by parents.</p> <p>Toilets: 1 cubicle per class as per last term.</p> <p>Fire exits and assembly points have been changed and are clearly marked. A whole school fire drill will be held next week.</p> <p>Office is limited to 3 people due to space.</p> <p>We have now received approval from the local authority to use heaters.</p> <p>Every child has been given their own zip bag containing stationery items. Children can use class colouring pens/pencils, but must not bring them in from home, or bring</p>	
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	<p>pencil cases into school.</p> <p>Reading books are now allowed to go home. Children in Ashmansworthy and Alminstone have access to their free choice reading books in their own library pods. School taking a bit of a gamble on not operating the library system, however, it would prove too complicated to try and use it safely at the moment.</p> <p>The guidance now allows for staff to work across bubbles now. Realistically Matt will be the only teacher working across 2 classes when he does ppa cover for Burscott and Ashmansworthy classes. This will enable our new school direct trainee to observe other classes.</p> <p>Staff have been given visors to use when they are working 1:1 facing a child. If people come in to hear readers they will be asked to wear a visor.</p> <p>There are posters in the office and staff room giving guidance on what to do if we have a case of Covid.</p> <p>Sue Miles will send out contact information sheets to all parents asking them to confirm their emergency contact details so that we can ensure we can contact parents in the event of a suspected case.</p> <p>There was news today that D&V in children can be linked to covid. This will cause confusion as this is quite a common bug during the Autumn and Spring Terms. We will err on the side of caution, and send the child home, asking parents to get them tested for Covid before they can return to school.</p> <p>Ben - Do we have thermometers in school? We have 2 infrared thermometers - 1 in Badgers Sett (main school) and 1 in preschool. We will not check children's temperatures as they come into school, but will use them if we suspect a child is ill.</p> <p>Full curriculum is being offered by staff, and they have planned exciting things for the new term, within guidelines.</p> <p>At the moment, there will not be a school production this term, Matt is hopeful that we may be able to put something on during this academic year if the guidelines allow.</p> <p>Staff are concerned about children's</p>	
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	<p>emotional and social welfare, and are conscious that building up their stamina will be important this term. The challenge will be that the children can only mix with their own bubble.</p> <p>There will be a lot of P4C sessions talking about covid, which will be age appropriate. We have a new SCARF programme which will help with this.</p> <p>Sarah - Are all children coming back? As far as we are aware all children will be coming back, and we have 2 or 3 new children starting who have moved into the area.</p> <p>Sara - How are absences marked? Matt advised if the children are off with suspected covid symptoms or they are isolating following test & trace they will be marked as ill.</p> <p>If parents are just keeping their children home, the government have been very clear that this will be unauthorised absence. We've had a few children come into school today to collect uniform. It will be nice to have all the children in.</p> <p>Maximum of 6 people in staff room at any one time.</p> <p>Tracy proposed adoption of risk assessment. 2nd by Di Bennett Unanimous.</p> <p>Tracy will come into school on Sunday to spray premises ready for opening. There are no residual effects, and the surfaces dry within 15 mins. It will work with Simon's cleaning products.</p> <p>New electronic access to pedestrian gate has been installed today. Governors given the access code.</p> <p>Governors are welcome to come into school at any time to have a look at the systems in place.</p> <p>DfE guidance - No Ofsted inspections before January, however Ofsted Inspectors can do drop in visits from October onwards to see how schools are running.</p> <p>Governors were advised that Naomi Phelps has resigned. As her contract is linked to</p>	
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	<p>EHCPs a job vacancy has arisen. Where capacity allows, catch up funding will be used to allow teachers to be released from classrooms to carry out catch up provision, Teaching Assistants will remain with other children in the class.</p> <p>Next meeting Tuesday 22nd September 2020 at 7pm. This will be a virtual meeting, link to be sent out in advance. Please can items for the agenda be sent to Sue Miles (clerk@woolsery.devon.sch.uk) by the 14th September. The main focus of the meeting will be teaching and learning.</p> <p>No further business, meeting closed at 8.15.</p>	
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