

Minutes of the 26th November 2019 at 6.00pm held at Woolsery Primary School

Ref	Item	Action
1.26.11.19	<p><b>Attendance:</b> Tracy, Di, Sue K, Siobhan, Ben, Matt, Sarah B</p> <p>Sue M attended as clerk</p> <p><b>Apologies</b> Kathryn Bass - Migraine</p> <p><b>Absence</b> James Cann</p>	
2.26.11.19	<p><b>New Governor Appts</b> Re-appointment of Ben Trevor Discussion, Matt said we value Ben's input . All in favour.</p> <p>Welcome Kathryn Bass as foundation governor. Although Kathryn not at governors, she has become our new foundation governor to replace Steve Pennington.</p>	
3.26.11.19	<p><b>Declaration of interest</b> Sarah Broom if anything to do with coach transport.</p>	
4.26.11.19	<p><b>Parent Governor</b> Governors suggested approaching new families to the school</p>	
5.26.11.19	<p><b>Minutes of the meeting of the 24th September 19</b> Minutes were approved as a true and complete record.</p>	
6.26.11.19	<p><b>Headteachers Report</b> Matt took governors through the report, and informed governors about the pros and cons of the wild curriculum, and how we can demonstrate what is covered by the topics in respect of covering the 9 foundation subjects. <b>Q. Di asked how we'd show progression.</b> Matt said the curriculum is covered, but it's proving it in the way that Ofsted want. There is no clarity from Ofsted at the moment, hopefully</p>	

	<p>when Neil Swait (DTSA) visits on Friday, we hope that he will be able to shed some light on it.</p> <p>Oracy project fits brilliantly with P4C and Wild Curriculum.</p> <p>Matt has completed coaching course, and this is feeding into Performance Management meetings.</p> <p><b>Q. Tracy asked if there was a reason for Burscott Class attendance being so low.</b></p> <p>Noticeable that there have been more holidays taken in Term Time. A lot of requests came in to tag onto half term.</p> <p>We have commenced the process for issuing fines to 2 families.</p> <p><b>Q. Sarah asked what are the criteria for penalty notices.</b></p> <p>Matt explained it is taken over a 12 month period, not per academic year. There have to have been at least 10 unauthorised sessions. Each day is classed as 2 sessions.</p> <p><b>Numbers on roll</b></p> <p>10% of roll has been admitted since September. This presents its own challenge, with regard to friendship groups etc.</p> <p>Gap between male and female is gradually closing.</p> <p><b>SEND and Behaviour</b></p> <p>We have lost experienced TA's and ideally we would benefit from another 2 TA's to deal with pastoral care. We do not have the option to increase the Support Staff at present.</p> <p><b>Q. Sarah asked what and how we can support children with behaviour needs.</b></p> <p>None, as behaviour has been taken out of EHCPs. We will not get any funding to support these children.</p> <p>DTSA have been very good at providing support to us.</p> <p>We have pulled out of Lead School of ACCT School Direct. Technically we are still lead school until another school can take it on. Matt is going to talk to Martin Smith at DTSA about working with them and Exeter University as we are still committed to having a trainee in school. Matt apologised that this has financial implications.</p>	
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	<p><b>Di asked if we were issuing a formal complaint.</b>  Matt had already emailed Gill Goulder and she was really cross that we'd been treated in this way. He was disappointed with the reaction from Marjon.</p> <p><b>Q. Di asked how are you tracking specific children.</b>  All tracking is evidence based.  Pupil premium - We have a lot of children who we would think should be entitled, however the criteria</p>	
7.26.11.19	<p><b>Budget Monitors</b>  We should have been flat lining, and back in credit, however we are not now due to SEN money being clawed back, 1 funded child leaving the school, PE going over budget by £3K, HLTA courses not budgeted for.  PE package based on PE skills.</p> <p><b>Q. Has Carl looked at other companies?</b>  Matt said that other schools in the area have been using it.</p> <p><b>Q. Will this benefit the whole school.</b>  A.This will be delivered across the school.  This will track PE across the school.  Tracy to speak to Carl to find out whether he has looked at other providers.</p> <p><b>ACCT budget</b>  <b>Preschool Budget.</b>  Numbers and hours are increasing, governors approved raising hourly rate to £4 per hour.</p>	<p>Tracy to speak to Carl.  Sue to prepare FIPS paperwork</p>
8.26.11.19	<p><b>Donation to School</b>  Sarah has been approached by someone who would like to remain anonymous but would like the money to go to helping with impoverished children.  Governors suggested a "bursary "type scheme for school trips.  Zumba ladies have collected the sum of £2115 For the school.</p>	<p>Letter to Sharon to thank them.</p>
9.26.11.19	<p><b>Staff Changes</b>  Governors moved into part 2  Kitchen Assistant - Becci Tanner. She has stepped into the breach, this is an off-season role. We will advertise the position after</p>	

	<p>Christmas.</p> <p><b>HLTA EYFS</b>          Advertised to replace Steve from January 20.          Interviewed and decided not to appoint.          Advert is out again now. We have removed          HLTA essential. Interviews 18th December.</p> <p><b>MTA - Clare Harding</b>          Applied to kitchen assistant job, but there was          an MTA vacancy at the time. She is really          happy.</p> <p>Karen Summers back doing Monday MTA</p> <p><b>Cleaner</b> - Clare Harding</p>	
10.26.11.19	<p><b>Maths and English Subject Leader Reports</b>          It was a very thorough and comprehensive          report.</p> <p><b>Q. Tracy asked if there was anything in the          report that stood out and needed a bit more          attention.</b></p> <p>No, because we did it later, we had the KS1          and KS2 data.</p> <p>Behaviour is something to monitor.</p> <p><b>Q.Tracy asked whether it is behaviour          because of school, or things going on at          home.</b></p> <p>Some of the support mechanisms that used to          be in place in the community they are not in          place for families outside of school, so home          situations are having a big impact.</p> <p>Badgers Sett is used to provide 1:1 support for          the children who need the emotional support.</p> <p>We pride ourselves on providing a nurturing          environment for children where they feel safe.</p>	
11.26.11.19	<p><b>Governor Visit Reports</b>  <b>Cross Country at Torrington Rugby Club,          18th October 19.</b></p> <p>Children fully embraced the elements! Sarah          felt due to the weather the organisers should          have cancelled the event. Only issue that          Sarah saw was that some parents made the          decision to take their children home from the          event, and did not come back on the coach.</p> <p>The sportsmanship shown by our children was          exemplary</p> <p><b>Cranford &amp; Burscott Trip to Combe Martin</b></p>	

	<p><b>Wildlife Park</b>  Children learnt a lot this day, and our children were extremely well behaved.  Sue Kersey fed back to manager and said we would be back.</p> <p><b>Teaching &amp; Learning Report</b>  Di Bennett  Because of regular monitoring the standards have improved immensely. Children's books have come a long way.  Di said that she'd looked at Ofsted Framework, and related it to the book scrutiny.  Look at ways that teachers can support greater depth writers.  Reading  The reorganisation of the library says that we are a school that loves reading.  Di very happy with the progress that has been made.</p> <p><b>Q. Tracy asked what provision maps are.</b>  Tracking children from Baseline to end of year achievement.  Pleased that school are looking at the children who are at greater depth.</p> <p><b>Q. With Greater Depth Children, how do you push them to make it fun and challenge.</b>  Encourage them to broaden their range of authors, so that they are comfortable reading a wide range of books.  Reciprocal reading is having a good effect.  Everything that governors wanted to be addressed is being addressed. Quality of writing has improved, and is a strength of the Wild Curriculum.</p>	
12.26.11.19	<p><b>Policies</b>  <b>Intimate Care</b> - change CRB to DBS and Physio must be carried out by a trained physiotherapist taken out as this is not the case.  Tracy asked if we have a nominated person to carry out intimate care.  No it is usually the member of staff who works with the child concerned. Policy is fit for purpose at this time.  Proposer - Matt Tracy - All in Favour  <b>SEND</b> -  Tracy Ben all in favour</p>	Sue to distribute and get staff to

	<p>Accessibility -</p> <p><b>H&amp;S Policy</b>  Matt has asked Sue Miles to ask Simon Cook to come over and look at lights in corridor.  Replace closing mechanism on door at end of school hall.</p> <p>Sue to amend to include Forest School and bring back at next meeting.</p> <p>Use of foot stools for getting things off shelves.</p>	<p>sign</p> <p>Sue M to contact Simon Cook  Simon Bennett to replace.</p> <p>Forest school section 3</p>
13.26.11.19	<p>Confirm Date &amp; Time of Next Meeting  14th January 2020 at 6.00pm</p>	