

Minutes of the governors meeting held on Thursday 21st May 2020, held virtually at 7.00pm
 Purpose of the meeting is to discuss the risk assessment for reopening the school on the 1st June 2020

<p>1.21.5.20202</p>	<p>Attendance: Tracy Buckley (Chair), Matt Cole, Siobhan Brennan, Di Bennett, Sarah Broom, Kathryn Bass, James Cann, Sue Kersey, Ben Trevor</p> <p>Also in attendance: Sue Miles attended as Clerk</p>	
<p>2.21.5.2020</p>	<p>The purpose of the meeting was to discuss and ratify the Risk Assessment for Reopening the school on the 1st June</p> <p>Tracy and Siobhan had visited the school on the morning of the 21st May 2020 to walk through the school following the risk assessment. Tracy thanked Matt for all his hard work in getting the school ready to receive pupils in Preschool, Reception, Yr 1 and Yr 6 following Government Guidelines. Matt said the staff have been extremely supportive, and have helped prepare their rooms, as well as maintaining remote learning for all pupils and running Kennerland Club.</p> <p>Q. Di What is the Local Authority overview and where do the responsibilities lie?</p> <p>A. Matt attended DAPH (Devon Association of Primary Heads) meeting on Monday 18th May. Guidance was to use the Local Authority risk assessment as this has been through their lawyers and HR. The Unions have issued different risk assessments, however, as employers, if we adopt the LA one it protects the governing body from any allegations of corporate manslaughter. It is up to the school to do whatever they can to implement the risk assessment recommendations. All guidance provided by the LA on the risk assessment has been left in place to enable governors to make an informed decision.</p> <p>Q. Di. Do we have to open?</p> <p>A. Governors can prevent or delay the school from opening by saying they need more time to enable them to deliver what is being asked of them. Matt advised that we will not know for definite until the 28th May, whether the Government's tests have been met to allow schools to open. Track and Trace/Test needs to be in place.</p>	

Q. Sarah asked what was the result of the parental survey on whether parents would be sending their child/children back to school.

A. Initial survey indicated that most of the “bubbles” or teaching groups, were between 8 and 12 children. On Monday, further information was sent to parents detailing how “bubbles” would be set up and how the school was going to adhere to social distancing, and asking the parents who had indicated “maybe” to make a definite choice. As a consequence, the numbers returning are as follows:

Preschool **6** Kerinda & Laura
Cranford **8** Sarah, Linsey & Hayley
Burscott **3** Sue K & Carole
Ashmansworthy **5** Carolyn & Sarah A
Kennerland **12** Cathy, Carl/Kelly & Kirsty with Gitta on standby if numbers increase as once over 15 there will need to be 2 Kennerland Bubbles.

Parents might be waiting to see what happens, on the 28th May, and also, if the school reopens, how that goes. Potentially we have the capacity in classroom space to take another 40 children. We may have the room, but we do not have the staff if this were the case, and current guidelines were adhered to.

Q.Sarah. Initially there was going to be one member of staff per bubble, why has this changed?

A. Guidelines have now been changed to 2 members of staff per bubble, as they have realised there may be occasions where the teacher would have to leave the bubble (e.g to go to the toilet) and the children would be left without a member of staff.

If more children within the year groups join at the moment all group bubbles have capacity. The only troublesome area could be year 1. If for some reason they all come back, Cathy could take a Bubble in the library area, which has been set up as a classroom area now, with all books removed.

Q. Sarah. How are the teachers feeling?

A. Matt said they are all intensely loyal. Obviously everyone is really anxious, but everyone is stepping up. There is more anxiety around the staff having to bring their children into Kennerland Club, whereas if they

	<p>hadn't been working, they would've kept them at home as they have been since the 23rd March.</p> <p>Q. Di How do the staff feel about not being able to wear PPE?</p> <p>A. Obviously anxious, however the DfE have been very clear that PPE can only be worn when changing nappies or providing intimate care with children in preschool, when administering first aid, or if a child or member of staff is displaying symptoms of Covid19. The LA are providing an emergency pack of PPE which can be collected from Bideford College by 1st June, and Sue M has also ordered gloves, aprons, masks and hand sanitizer which we are waiting to be delivered.</p> <p>Q. Sarah Matt, you are not attached to a bubble, how do you feel about that?</p> <p>A. It will be very difficult to be distanced, but guidance is clear that Headteachers are not included in the staff available to teach "bubbles", but need to monitor that guidelines are being adhered to by staff and children.</p> <p>Q. Kathryn. Will Bubbles and guidelines change if more year groups are told to come in to school?</p> <p>A. It has taken 2 weeks to get the school ready to accept the pupils in preschool, Reception, Yr 1 & Yr 6. It 's not possible to get the whole school back and maintain social distancing guidelines.</p> <p>Q. Sarah. What is the rationale behind the year groups chosen?</p> <p>A. Amanda Spielman, head of Ofsted wants all early year groups in and Yr 6 so that they can benefit from transition work and take memories of their last term at primary school with them. Transition work is already being provided by the secondary schools virtually.</p> <p>Kathryn expressed concern that younger child learn through play, and that this will be suppressed due to available equipment to them.</p> <p>Matt said we are lucky, as West Croft, Bideford, will open with 14 bubbles and St. Mary's will open with 13 bubbles and all of these are full.</p> <p>Matt then took Governors through the 2nd draft of the risk assessment, and advised governors that it is a live document and will be subject to change as new guidelines and initiatives come in to play.</p>	
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	<p>PPE and came outside to see her. Matt advised If we are compliant and a maintained school we have to open</p> <p>Di. We are well aware that experts and guidance have driven the reopening of schools, however the National Governors Association are not supporting Governors they seem to be supporting the Government.</p> <p>If anything changed, would risk assessment have to ratified again.</p> <p>Tracy. There will be daily online briefings using google meet at 4.15 for all staff and governors are invited to attend. These meetings will be minuted by Sue Miles. It would be Tracy's call whether to convene another meeting.</p> <p>Tracy asked all governors if they agree that everything has been done, and that they can agree the risk assessment has covered all aspects of opening as per the guidance.</p> <p>Proposed Ben Tevor 2nd Sarah Broom All in favour.</p> <p>Governors wanted to minute that morally they do not feel that opening schools has been truly considered by the Government.</p> <p>They asked whether families would be penalised for not sending their children to school, and whether Ofsted inspections were still suspended.</p> <p>Matt confirmed that no fines would be issued and no inspections would take place during the Summer Term. Matt also assured them that the staff would not lose touch with any families, even if they weren't taking up the remote learning, and that the EWO is contacted if we are unable to reach a family.</p> <p>Once again, Governors thanked Matt and the Staff for all their efforts since the school closed on the 20th March, and for all their hard work in meeting government expectations should the school reopen on the 1st June.</p>	
	<p>Meeting closed at 8.15pm</p>	